

Financial Report (General)

Fiscal Year: FY
 Code No:
 Organization name:

<List of Income and Expenditure>

Items of expenditure		Income: Original budgets adopted by NPF in granted amount (Currency should be comformed with your original applied one [USD or JPY]. Decial number should be rounded off)	Expenditure: Spent amount	Break down / Note
1. Personnel	Collaborators	\$3,950	\$3,957	13 months @ 304.35
	Assistants	\$2,000	\$2,035	13 months @ 156.52
2. Travel	Domestic	\$500	\$504.30	Travel for Dialogue, Outreach
	Overseas			
3. Transportation and Communication		\$200	\$224.64	Communication & transportation
4. Conference materials		\$1,500	\$1,477.72	Outreach, Dialogue
5. Reference materials		\$100	\$68.00	Banners, Certificate, Photo, Stationery etc
6. Printing / Copies		\$150	\$152.17	Printing of IEC Materials
7. Utensils and fixtures				
8. Supplies		\$200	\$207.00	Office Support Materials
9. Payments to outside sources				
10. Miscellaneous				
Total (USD or JPY)		\$8,600	\$8,625.14	